



These terms are valid as from March 2018. ALL CHARGES ARE EXCLUSIVE OF VAT

PLEASE NOTE THAT THESE COSTS/CHARGES ARE ALL RECOVERABLE FROM YOUR DEBTOR BUT FORM A CHARGE TO YOU UNTIL PAYMENT HAS BEEN RECEIVED

SOLICITORS COSTS/CHARGES WHERE PAYMENT IS RECOVERED BEFORE JUDGMENT

Wherever possible, undisputed debts below £10,000 will be issued at the County Court Bulk Centre (CCBC), reducing the Court Fee as follows:

Costs of Issue

DEBT AMOUNT	COSTS	COURT FEES	TOTAL
Up to £300	50.00	25.00	75.00
£300.01 - £500	50.00	35.00	85.00
£500.01 - £1,000	70.00	60.00	130.00
£1,000.01 - £1,500	80.00	70.00	150.00
£1,500.01 - £3,000	80.00	105.00	185.00
£3,000.01 - £5,000	80.00	185.00	265.00
£5,000.01 - £10,000	100.00	410.00	510.00

When debts below £10,000 cannot be issued via the CCBC as above, and for all debts above £10,000, the County Court fees are as follows:

DEBT AMOUNT TO	COSTS	COURT FEES	TOTAL
Up to £300	50.00	35.00	85.00
£300.01 - £500	50.00	50.00	100.00
£500.01 - £1,000	70.00	70.00	140.00
£1,000.01 - £1,500	80.00	80.00	160.00
£1,500.01 - £3,000	80.00	115.00	195.00
£3,000.01 - £5,000	80.00	205.00	285.00
£5,000.01 - £10,000	100.00	455.00	555.00

On debts of £10,001 - £200,000 the Court Fee will be charged at 5 % of the debt (original debt plus interest). A discount of 10% will be applied to that fee as we issue using Money Claims Online (MCOL) + Solicitors costs £100.

On debts above £200,000 (original debt plus interest) the Court Fee is £10,000 + Solicitors costs £100.

ADDITIONAL COSTS/CHARGES UPON APPLYING FOR JUDGMENT

Costs of Judgment

DEBT AMOUNT TO	COSTS	COURT FEES	TOTAL
25 – 5,000	22.00	0.00	22.00
5,000 +	30.00	0.00	30.00

(The costs are increased by £18.00/£25.00 when judgment is entered by acceptance of an admission/offer)

WARRANT AND WRIT COSTS AND CHARGES

Costs of Enforcement

DEBT AMOUNT	COSTS	COURT FEES	TOTAL
0 - 600	2.25	110.00	112.25
601 +	51.75	66.00	117.75

The High Court Enforcement Officer is instructed for debts above £600. Debts of below £600 are referred to the County Court Bailiff.

Where an Enforcement Officer is instructed and is unsuccessful an abortive fee is charged, which currently stands at £75.00 + VAT.

As well as the above, all other forms of enforcement are undertaken on a fixed price basis, details will be provided for agreement by the solicitors before further action is taken.

Other charges

Case Preparation Fee

A charge of £25 is made for each legal file opened with us and this charge is not recoverable from the debtor.

Commission

Our normal rates of commission are payable on all monies recovered in the legal process, and this charge is not recoverable from the debtor. However, it is frequently possible for us to collect either late payment charges & interest, or statutory interest on your debt, so that in most circumstances the sum recovered will extinguish our commission charges.

Defended Actions

A small proportion of all cases prove to be subject to a dispute/defence, and our defended action department charges in such cases for work done on our normal solicitor charging rate for cases over £10,000 and further details are available on request. For cases under £10,000, and which are dealt with in the small claims track, fixed fees are charged and also available on request.